



**What if I select the Castro Valley Sanitary District to perform CCTV Inspection of my line?**

You will need to call CVSD to schedule an appointment for the work to be done. Please be advised, if you elect to have CVSD perform the CCTV inspection, lead time may take up to 30 days. Please note requirements listed in the application.

**When will testing be required?**

Testing will be required if CCTV inspection shows the overall pipe to be in satisfactory condition. Please note CVSD does not perform testing.

**From whom can I get price quotations?**

You can get price quotations from contractors licensed to perform underground sewer construction.

**How many quotes do I need to obtain?**

You need to obtain two (2) quotes; however, the District encourages you to obtain three (3) for better price comparison.

**Can CVSD recommend any licensed contractors?**

Legally, CVSD may not recommend any contractors. However, CVSD can supply you with a list of contractors that have worked in the District.

**How do I know if I have qualified for the LRGP?**

When you receive an approval letter from CVSD stating that you have qualified and funds have been obligated for your project.

**Do I need any permits for this work?**

You will need a permit from CVSD to perform this work. You may also need an encroachment permit from Alameda County Public Works if you are doing work in the public roadway.

**After I have received my fund obligation letter, what happens next?**

You will be able to commence work. However, prior to commencement of work you need to make sure your contractor has been issued any necessary permits needed for the job.

**When do I need an inspection?**

A site inspection is required by CVSD personnel after the new sewer line has been installed, but prior to any backfilling. CVSD personnel will witness testing of the entire line from the building foundation to the connection to the main. Testing will be performed by your contractor.

**What happens after the site inspection?**

Once inspection is complete, you need to submit your paid in full invoice to the District for the work performed. The District will then process your application for payment. Payment will be made within 4 to 6 weeks.

# FAQs

*Thinking about replacing that leaky old sewer lateral*



**Let CVSD help you pay for it!**

**Castro Valley Sanitary District's Lateral Replacement Grant Program (LRGP) will cover 50% of the cost, up to a maximum of \$2,000, provided you follow the guidelines. For more information—and before you hire a contractor—look inside, or call the District at 510-537-0757.**



Within the Castro Valley Sanitary District, the building lateral is defined as the portion of the sewer system, beginning at the junction with the house plumbing system, usually located two (2) feet from the foundation wall of the building, and extending to and including the connection to the public sewer main (see Figure #1, below). The building lateral is the private property of the building owner who is, therefore, responsible for all costs relating to the installation, connection, maintenance, repair, reconstruction, alteration, abandonment or removal of the building lateral.

These building laterals are often a significant source of infiltration and inflow, or "I/I." The Lateral Replacement Grant Program, or "LRGP," is designed to help defray a portion of the costs when the property owner or their agent is required to replace the entire lateral including the connection to the main.

#### AMOUNT OF GRANT

The maximum amount of assistance for any one building lateral replacement or repair is 50% of the approved cost up to a maximum reimbursement of \$2,000 per building lateral. **Only complete replacement of the building lateral or repair in excess of \$2,000, that completely eliminates infiltration and inflow is eligible for the program.** The homeowner is responsible to notify their selected contractor that their entire building lateral must pass CVSD testing requirements (even if only a partial replacement was performed) in order to be eligible for reimbursement. Payment shall be made to the owner or owners.

**IMPORTANT**—Before beginning ANY construction work:

1. Bids must be obtained from at least two (2) properly licensed contractors and submitted to the Sanitary District for review and determination of eligible costs.
2. Lateral testing must be performed (see below).

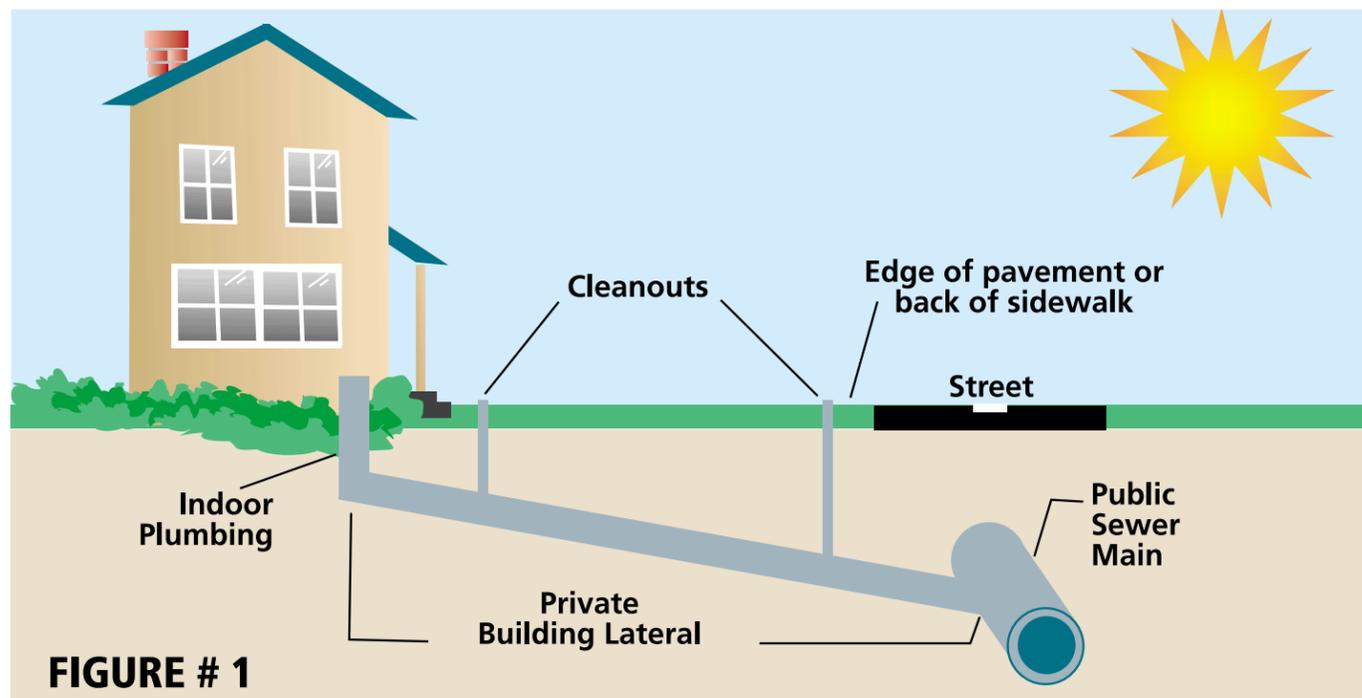
**Warning: If the above requirements are not met prior to commencement of construction work, no funds will be obligated to the property owner or designated agent.**

#### LATERAL INSPECTING AND TESTING

Lateral testing must be performed prior to repair or replacement of the building lateral in order for grant funding to be considered. Inspecting and testing methods shall include the following techniques:

- Closed Circuit TV Inspection
- Air or Water Testing

Closed circuit TV inspection may reveal the condition of the lateral. If obvious damage or defects are noted, the air testing would not be required.



**FIGURE # 1**

Closed circuit TV inspection shall be done either by Castro Valley Sanitary District personnel or other independent contractor and observed by CVSD personnel who shall document the inspection and testing information (if necessary) to the Sanitary District.

Per request, CVSD personnel will perform closed circuit TV inspection only if the property owner or designated agent shall make access to the building lateral by an approved 4" diameter clean-out on the exterior of the building. Requests for CVSD closed circuit TV inspection may take a lead time of up to 30 days. CVSD personnel will not perform air testing on the lateral.

#### APPLICATION

The property owner or designated agent shall submit a Lateral Replacement Grant application, provided by the Sanitary District, **prior to commencement of work.** The request will be reviewed by the Sanitary District, and the determination of

eligibility will be made by the General Manager or designated representative whose decision shall be final.

Grant funds are available for fiscal year 2003/04 starting July 1, 2003. Funds will be obligated on a first-come, first-serve basis until all funds are allocated or the end of the fiscal year (June 30, 2004). Funds will be obligated for a period not to exceed ninety (90) days from approval. This shall include all work, inspection, and payment to Contractor by Applicant.

**Work not completed by June 30, 2004, will not be eligible for payment unless the program is re-authorized and funded for the next fiscal year.**

For consideration of the FY 2003/04 LRGP, applications must be submitted on or after July 1, 2003. Applicants must complete the current 2002/03 application form.

# FAQs

## How to apply for a Lateral Replacement Grant

The rest of this brochure contains some commonly asked questions by applicants regarding the District's Lateral Replacement Grant Program as well as contact information.

#### ***How do I get an application for the Lateral Replacement Grant Program?***

Applications can be picked up at the District's main office located at 21040 Marshall Street, Castro Valley, or it can be mailed to you. Please be aware the applicant is responsible for obtaining an application.

#### ***What do I do after I receive my application?***

After you receive your application forms, you will need to fill out Sections I and II of the application. Provide a sketch of your property if possible. In Section III you will need to decide if you want an independent contractor, or the Castro Valley Sanitary District to perform CCTV Inspection of your sewer line.

#### ***What should I do if I select an independent contractor to perform CCTV Inspection of my line?***

You will need to call Castro Valley Sanitary District to schedule an appointment for personnel to observe the inspection of your sewer line.